



THE GREAT LAKES ASSOCIATION OF ORTHODONTISTS

INDIANA • MICHIGAN • OHIO • ONTARIO • WESTERN PENNSYLVANIA
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AAO/GLAO COUNCIL POSITION OPEN!

AAO Council on Membership, Ethics and Judicial Concerns (COMEJC):

Members of the Great Lakes Association of Orthodontists serve as our representative to all Councils of the AAO. Dr. Stephen Belli will conclude his term as the GLAO Representative to the COMEJC in 2024. The GLAO Leadership is seeking interested and qualified candidates beginning their term in May 2024. **If you are interested in serving the GLAO in this capacity, please submit a letter of interest and CV to the GLAO office GLAO@AssnOffices.com, by February 15, 2024.** The GLAO Board will make this appointment in March 2024 at the Ad Interim Board Meeting.

If you have any questions about this council position, please contact Dr. Stephen Belli (docbelli214@gmail.com) or the GLAO office (GLAO@AssnOffices.com). Thank you for your consideration!

QUALIFICATIONS:

- All members of the councils must be active members in good standing with the American Association of Orthodontists, with the exception of council members who are reclassified as retired while serving their elected term shall remain eligible to complete such elected term.
- As a condition precedent to selection to a council, the member shall complete the Association's conflict of interest disclosure form.

TERM:

- The term of office of members of councils shall be two (2) years.
- Individuals are eligible for reappointment, by the GLAO, with a maximum of 3, two-year terms (6 years).

DUTIES:

- The duties of the Council on Membership, Ethics and Judicial Concerns shall be to:
 - Study all matters and develop programs relating to membership, including the recruitment of all qualified orthodontists as members;
 - Study, maintain and promote the *Principles of Ethics* of this Association; and
 - Serve as this Association's body to hear disciplinary proceedings and appeals in accordance with AAO *Bylaws*.

AAO RESPONSIBILITIES:

- The Council generally has one face-to-face meeting in January in St. Louis with arrival on Thursday evening for dinner, if possible, and meeting all day Friday, departing on Saturday. Dress is business casual. Travel expenses are reimbursed by the AAO.
- The Council has as many conference calls as necessary, depending on the number of active investigations/ hearings, HOD/BOT referrals and other strategic priorities. Typically, conference calls do not exceed three per year, in addition to the in-person meeting.
- Agendas for the meetings are compiled by the Chair with staff input. All members are asked to give input to agenda items. Scanning and brainstorming also should be part of the face-to-face meeting.
- Ongoing responsibilities include participating on the Council email discussion group.

GLAO RESPONSIBILITIES:

- GLAO Council Members are required to attend and participate in AAO Council meetings.
- GLAO Council Members are required to attend the GLAO Ad Interim Board Meeting (a Friday through Saturday meeting held in March) and the GLAO Annual Board Meeting (held in conjunction with the GLAO Annual Session in the fall).
- GLAO Council Members are required to provide a written report (via email) for the GLAO e-News (produced quarterly) and GLAO Board Meetings (Ad Interim and Annual Meeting).
- Council members must have a laptop computer with internet access, as GLAO meetings are paperless.
- Council members must utilize email as a primary tool for communication and be responsive.
- The GLAO COMEJC Representative serves as the Chair of the GLAO Membership Committee. The committee is comprised of the chair and the five GLAO Component Directors. This committee is responsible for membership renewal outreach, annually.
- GLAO Leaders are required to complete the following: conflict of interest annual disclosure, antitrust policy annual compliance, diversity training.

ESSENTIAL ATTRIBUTES:

- It is important to have knowledge of the workings of both the GLAO and AAO if you are to be effective in this council position.
- The learning curve on all councils is at least a year or two before one becomes familiar with the function and purpose of that council. COMEJC is no different.
- This is a busy council and new members will be quickly put to work on investigating committees, hearing committees and subcommittees doing the work of the council. The person must be aware of the time commitment required, and be willing to participate in conference calls and come to St. Louis for the annual council meeting.

