



AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	NO. EVENT DAYS:
COMPANY NAME:	ON-SITE CONTACT NAME:	ROOM/EXHIBIT BOOTH NO.:	
STREET ADDRESS:	CITY & PROVINCE/STATE:	POSTAL CODE/ZIP CODE:	
TELEPHONE NUMBER:	DELIVERY DATE	DELIVERY TIME	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
EMAIL ADDRESS:	PICKUP DATE	PICKUP TIME	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
ORDERED BY:			

PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.

➤ If you have a special request or need additional equipment, please call 416.703.3944. Email completed form to ryhsales@psav.com

PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.

VIDEO/DATA DISPLAY	QTY	PRICE	MONITORS	QTY	PRICE
LCD Projector		\$ 425	24" Monitor		\$ 205
AUDIO EQUIPMENT	QTY	PRICE	46" Monitor (Dual-Post Stand, Table Stand, Speakers)		\$ 445
Wired Microphone: <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier		\$ 60	55" Monitor (Dual-Post Stand, Table Stand, Speakers)		\$ 620
Wireless Microphone Unit: <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier		\$ 180	70" Monitor (Dual-Post Stand, Table Stand, Speakers)		\$ 1,095
Individual Small Powered Speaker (up to five people)		\$ 82	INTERNET ACCESS	QTY	PRICE
Sound System: (2) speakers (2) stands (1) Mixer Wired Microphone (up to 20 people)		\$ 275	Wired Internet Connection		\$ 100
4-Channel Mixer		\$ 65	Wireless Internet Connection		\$ 17
ACCESSORIES	QTY	PRICE	Dedicated Bandwidth	Please contact PSAV for quote	
Tripod Screens: 5', 6', 7' or 8'		\$ 85	POWER	QTY	PRICE
CUSTOM ITEMS	QTY	PRICE	120V - 7.5 AMP		\$ 90
		\$	120V - 20 AMP		\$ 140
		\$	120V - 15 AMP		\$ 120
		\$	208V Single Phase - 20 AMP		\$ 140
		\$	208V Single Phase - 30 AMP		\$ 190
		\$	208V Single Phase - 60 AMP		\$ 300
		\$	25' AC Cable		\$ 20
		\$	Power Strip		\$ 20

SPECIAL REQUESTS Please add any items not listed above that you require.

ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.

Operator labour, if requested, is subject to the prevailing hourly rate with a four-hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable sales tax on equipment rental.

TAX-EXEMPT STATUS – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

CANCELLATIONS:

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
- B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

Labour and/or service charges may apply, and/or loss damage waiver.

SHIPPING INSTRUCTIONS

Any materials being sent to the hotel must be marked as follows:

1. The Fairmont Royal York
2. Hold for Arrival - Attn: Guest's Name and/or Organization Name
3. Complete Return Address
4. Number of Boxes (ex: Box 1 of 2, Box 2 of 2)
5. Address Packages to: 100 Front Street West, Toronto, Ontario, Canada M5J 1E3

